



**Rosemary Lehmborg ★ Travis County District Attorney**

P.O. Box 1748 Austin, Texas 78767 • Telephone: 512-854-9400 • Fax: 512-854-9695

September 22, 2009

Alan Hamilton & Marjorie Miller  
9902 Childress  
Austin, TX 78753

Dear Mr. Hamilton & Ms. Miller,

This letter is in regard to your request to investigate the alleged violation of Texas criminal laws. In order for our office to review this matter, we request that you first complete and return the enclosed form. Also note the attached list of information we need from you so that your complaint can be reviewed. Please pay special attention to the requirement that the form be notarized.

The information provided in this form will be reviewed and you will be contacted by our office in the near future. At that time, we will inform you whether the case has been accepted for investigation.

The fact that a case has been accepted for investigation does not mean that a criminal prosecution will automatically result. The information which you furnish will be only one factor used by us to determine whether or not to institute a criminal prosecution. In addition, we do not and cannot guarantee any type of financial recovery. Please be advised that the Travis County District Attorney's Office cannot give you legal advice or act as your attorney. We strongly recommend that you consult with your own private attorney to determine your legal rights and civil remedies in this matter.

Investigation of white collar crime cases is complex and time consuming. We have found that it may take a minimum of two years to complete an investigation. Some cases take longer than others. The Unit is involved in over 100 such investigations at any given time. Generally, cases are investigated in the order in which they are received unless there are time constraints such as the statute of limitations for the offenses being investigated. Statutes of limitation for the offenses typically investigated by this Unit range from three to ten years.

Due to the nature and number of cases under review and investigation, we are unable to frequently contact complainants after a case has been accepted for investigation. We will contact you if we need further information or if significant events occur which require your involvement. We do invite you to contact us at any time.

If you have any questions, I can be reached at 512-854-3652.

Sincerely,

Det. David Rhodes  
White Collar Crime Unit  
Travis County DA's Office  
509 W 11<sup>th</sup> St, Room 2.600  
Austin, Texas 78701

encl

Return to:  
Local White Collar Crime Unit  
Travis County District Attorney's Office  
P.O. Box 1748  
Austin, Texas 78767

Austin Police Department  
Travis County Sheriff's Office  
Travis County District Attorney's Office  
(512) 854-4407  
FAX: 854-8994

**REQUEST TO INVESTIGATE**

This complaint form is provided to you with the understanding that this office may conduct investigations to determine if a firm or person is in violation of Penal Laws of the State of Texas. We strongly recommend that you consult with your own private attorney to determine your legal rights and civil remedies in this matter.

(PLEASE TYPE OR PRINT)

**I. INFORMATION ABOUT THE PARTY OR FIRM COMPLAINED OF:**

\_\_\_\_\_  
*Full Name*

\_\_\_\_\_  
*Address (Street, City, State, Zip)*

\_\_\_\_\_  
*Telephone*

\_\_\_\_\_  
*Race      Sex      Height      Weight      Hair      Eyes      D.O.B or Approximate Age*

\_\_\_\_\_  
*Driver's License #*

\_\_\_\_\_  
*D.L. State*

\_\_\_\_\_  
*Social Security Number*

**II. COMPLAINING PARTY AND WITNESS:**

\_\_\_\_\_  
*Your Full Name (and Company Name, if applicable)*

\_\_\_\_\_  
*Address (Street, City, State, Zip)*

\_\_\_\_\_  
*Telephone Numbers (Office & Home)*

\_\_\_\_\_  
*D.O.B.*

\_\_\_\_\_  
*Driver's License #*

\_\_\_\_\_  
*D.L. State*

\_\_\_\_\_  
*WITNESS - Name*

\_\_\_\_\_  
*Address and Telephone*

\_\_\_\_\_  
*WITNESS - Name*

\_\_\_\_\_  
*Address and Telephone*

**III. INFORMATION ABOUT ALLEGED OFFENSE:**

Date of alleged offense: \_\_\_\_\_

Where did the offense occur: \_\_\_\_\_

What property was taken: \_\_\_\_\_

Total value of property taken: \_\_\_\_\_



I certify that the information that I have furnished the District Attorney in this complaint is true and correct to the best of my knowledge and belief, and is furnished for the sole purpose of instituting a criminal prosecution where the investigation indicates criminal activity and not for the purpose of recovering personal property or any other thing of value. I authorize the District Attorney to use the information given in any manner that he deems necessary and proper. I further certify that I understand that the District Attorney's Office cannot give me legal advice or act as my attorney. I also understand that the completion of this form will not constitute the filing of criminal charges. I have not withheld any information pertinent to this complaint.

\_\_\_\_\_  
SIGNATURE OF COMPLAINANT

\_\_\_\_\_  
PRINTED NAME OF COMPLAINANT

SUBSCRIBED AND SWORN TO before me this the \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_.

(Seal)

\_\_\_\_\_  
Notary Public in and for the State of Texas  
My Commission Expires: \_\_\_\_\_

\*If you have any questions, please contact our office.

**\*If you have any questions, please contact our office.**

**Information Needed from the Complainant to begin an  
Investigation includes but is not limited  
to the following:**

- 1) Bank statements.
- 2) Copies front and back of cancelled checks.
- 3) Checkbook register or check stubs.
- 4) Any contracts or written agreements between parties involved.
- 5) Copies of any pertinent written correspondence between parties involved.
- 6) Copies of the Articles of Incorporation filed with the Secretary of State's office if complainant is a business.
- 7) Personnel file on party complained of if employed by complainant.
- 8) Copies of any invoices involved.
- 9) Any and all civil pleadings and orders.
- 10) Locations and account numbers of bank accounts used by party or firm complained of.

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OFFICE OF THE  
DISTRICT ATTORNEY  
RONALD EARLE  
P.O. Box 1748  
Austin, Texas 78767

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*White Collar Crime Unit - Det Rhodes*


**FORWARDING AND ADDRESS CORRECTION REQUESTED.**

|||||  
Alan Hamilton & Marjorie Miller  
9902 Childress  
Austin, TX 78753

HAXZS11 78753

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